

26th International MR Angiography Workshop

16 - 19 September 2014

Rome, Italy

Exhibitor's Information Package

Location of Exhibits

The exposition will be held at the **Facoltà di Architettura**, Rome, Italy. The workshop reserves the right to make modifications and change booth assignments as may be necessary to adjust the floor plan at any time to meet the needs of the workshop, exhibitors and exhibits.

Exhibit Hours

The exposition will be held September 16th - 19th, 2014 with hours of operation as followings:

<u>Tuesday</u>	Set-up Day for Sponsors	9:00 am 5:00 pm
<u>Wednesday</u>	Exhibit area opens Exhibit area closes	9:00 am 6:00 pm
<u>Thursday</u>	Exhibit area opens Exhibit area closes	9:00 am 6:00 pm
<u>Friday</u>	Exhibit area opens Exhibit area closes/Tear down begins	9:00 am 3:30 pm

	Tuesday Sept. 16	Wednesday Sept. 17	Thursday Sept. 18	Friday Sept. 19
Morning	Educational Workshop	Opening Session	Session 3: Cerebral Part 1	Session 7: Peripheral
		Session 9: Abdominal	Coffee Break	Coffee Break
Afternoon	Educational Workshop	Session 8: Vessel Wall Imaging	Session 3: Cerebral Part 2	Session 6: Heart Part 2
		Lunch	Poster Viewings	Lunch
		Session 4: Contrast Agent/Technique Part 1	Session 1: Aorta/Pulmonary	Session 6: Heart Part 2
Evening	Welcome Reception at Architecture Faculty, Conference Venue	Coffee Break	Coffee Break	Coffee Break
		Session 4: Contrast Agent/Technique Part 2	Session 5: Coronary and Flow	Session 2: Carotid
		Centrale Montemartini Museum and Flavio al Veloavevodetto Restaurant	Open Colonna Restaurant	Closing Session
				Teatro Centrale Carlsberg

Building Address:

Facoltà di Architettura
Largo Giovanni Battista Marzi, 10
Roma

Exhibitor Representative Admissions:

Complementary Exhibitor Representative's registration as per the Sponsorship Benefit Guide attached.

Booth Equipment:

The exhibit is designed for a **table-top exhibit arrangement**.
Each table will be equipped with the following:

1. One company identification sign
2. One 3-ft x 6.5-ft skirted table
3. Two chairs

Reception:

There will be a Welcome Reception on the evening of Tuesday September 16th, 2014.

End of Exhibit

Exhibit booths should begin to dismantle by 3:30 on Friday September 19th, 2014.

Security and Insurance

The exhibitor is solely and fully responsible for its own exhibit material and should insure its exhibit against loss or damage from any cause whatsoever. All property of the exhibitor is understood to remain in its care, custody, and control in transit to and/or from or within the confines of the exhibit location.

The exhibitor assumes responsibility and liability for losses, damages and claims arising out of injury or damage to the exhibitor's displays, equipment and other property brought upon the premises of the Banff Centre and shall indemnify and hold harmless the association from any and all such losses, damages and claims.

You are advised to consult with your insurance broker for proper coverage on any of your display materials from the time it leaves your company's premises until its return. In most cases, a rider can be added to your present policy at a very nominal cost.

Care of Building and Equipment:

Exhibitors and/or agents shall not injure or deface the walls or floors of the building, the booths, or the equipment of the booths. When such damage appears, the exhibitor is liable to the owner of the property so damaged. All materials used in decorations must be flame proofed. Electrical wiring shall conform to National Electric Code Safety Rules, and all applicable fire laws, electrical codes and other laws which affect the installation, conduct and disassembly of the exhibit. Combustible material and/or explosives are not permitted in the exhibit hall. The exhibitor shall also comply with all reasonable requests of officials of the Banff Centre with respect to installation, conduct and disassembly of its exhibits.

On-Site Conference Contact:

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